



**IMPORTANT INFORMATION**

**ACCOMPANYING A STUDENT COURSE OFFER**

**FOR INTERNATIONAL STUDENTS ON A STUDENT VISA**

**AT PERTH BIBLE COLLEGE**

**AUSTRALIA**

**CRICOS Provider Code: 00986G**

## LIVING IN PERTH

Living at Perth Bible College provides you with the convenience of having a large shopping centre (over 140 shops), excellent public beaches, a golf course, and access to public transport, all within easy walking distance from your front door. Living on site will give you the added advantage of having a fully furnished unit at a relatively low cost, complete with gas and electricity already connected, and a safe environment and play area for children.

Perth is a multicultural city and has a variety of stores which cater for people from many different countries. There are also a number of excellent markets located throughout the city. To live in Perth is to have all the advantages of city life without feeling like you are in a large city.

### Accommodation

The college has 18 self contained units for student accommodation. Other accommodation options include renting in the surrounding suburbs, boarding with families associated with the college and affiliated churches. A single student living on campus should be able to manage on around \$1500 per month. A family living on campus at PBC could manage to live on around \$2000-\$2500 per month. These figures would include general living costs, and exclude course costs, books etc, schooling of children, and do not allow for extras like running a vehicle. Children are required to attend school from year 1. Obviously costs vary for each individual situation (for Immigration finance requirements visit <http://www.wimmi.gov.au/study/index.htm>). While holding a student visa you are permitted to work up to 20 hours a week during semester time and full-time during the holidays to supplement your income.

### Schooling of Children

Public schooling is close by, with the primary school only being a short walk away from the College. All children from the age of 6 must be enrolled in a primary school. Secondary school begins at age 12 or 13. All children enrolled at a government or non-government (private) school will be required to pay full school fees. Currently the yearly government schooling costs are as follows: Kindergarten \$3000, Primary (prep & year 1 to year 7) \$5600, Secondary (years 8-10) \$6500, Secondary (years 11 - 12) \$7500.

## STUDY SUPPORT

**Pastoral Support - Chaplain:** All students at Perth Bible College receive pastoral care. The College employs a chaplain who is always available to assist all students with pastoral care and counselling matters.

**Student Support:** Each student is also allocated a Faculty Adviser to assist and guide you through your course and to provide pastoral care to you and your family. Each student also belongs to a Growth Group, lead by their faculty adviser, the members of which provide pastoral care to one another, as well as get involved in College life as a team. The Student Council also seeks to ensure the welfare of each of the students. The Student Council are responsible for College activities and resolution of student difficulties and conflict. They also act as a mediator between students and staff if required. Several of the staff live on the campus and are generally available most of the time to assist students adjust to College life and its surroundings.

**Academic Support - Dean of Students:** The Dean of Students is always available if you need any academic assistance, or assistance in adjusting to or understanding any aspect of College life.

**Orientation:** The College year commences with an Orientation day. During this time students are introduced to each other, the College and the course, and the surrounding area. A special time in this programme is reserved for issues directly related to orienting overseas students to the College, the courses, visa requirements, and the surrounding environment.

**Study Skills:** The College offers a study skills course which all new students are encouraged to take to assist in their academic study.

**Government Protection:** The government provides considerable protection of your rights as an overseas student. For more information see the Education Services for Overseas Students framework on our website - [www.pbc.wa.edu.au](http://www.pbc.wa.edu.au).

## PAYMENTS

You must remain enrolled with PBC for the entire first semester, and your first semester's fees must be paid in full prior to the commencement of the semester. For following semesters the fees must be paid in full prior to the commencement of each semester. Accommodation costs can be paid on a fortnightly in advance basis, via our direct debit facility. Add 2.5% for Credit Card payments. Our Bank Details for your payment is as follows:

Bank:	BankWest, Karrinyup, WA, Australia
Swift Code:	BKWAU6P
BSB:	302 073
Account:	418 235 6

## REFUNDS

For students on an international student visa, the following is the College's policy regarding the refunding of fees for overseas students:

1. No refund for the application fee paid will be given.
2. If a student's application for a student visa is unsuccessful, a full refund of any tuition fees paid in advance will be granted.
3. When an overseas student withdraws from their course, the following refunds will apply:
  - Any time before the semester commences, a full refund of any tuition fees paid in advance will be granted;
  - After the semester commences and during the first four weeks of the semester, 50% of the semesters fee will be refunded; and
  - After the fourth week of the semester, no refund will be granted of the semester fees.
4. If Perth Bible College withdraws its offer to provide a program to a student, fails to provide a program offered, or is terminated as a Higher Education provider (before or after the commencement of the semester), the provider default provisions of the ESOS Act 2000 will apply.
5. If Perth Bible College withdraws a student from a program because the student has seriously breached the international student visa conditions or rules of Perth Bible College after the commencement of the semester, no refund will be granted for that semester's fees.
6. This agreement does not remove the right to take further action under Australia's Consumer Protection Laws.

## **DEFERAL, SUSPENSION OR CANCELLATION OF COURSE**

### **Commencement Deferral**

A student who accepts an offer to study and is issued a Confirmation of Enrolment but is unable to secure a visa to commence studies in the semester nominated will be allowed to defer their commencement and request a second offer and Confirmation of Enrolment for the following semester under the same application. Any further deferrals of commencement must be accompanied by a new application.

### **Temporary Suspension or Deferral of Course**

In certain circumstances a student may apply to be granted a temporary suspension and deferral of their enrolment. A deferral may be granted for compassionate reasons (eg. Family crisis or medical reasons) where a student is unable to attend classes for an extended period of time.

### **Cancellation of Course**

In certain circumstances the College may deem it necessary to cancel the student's course enrolment. A cancellation may be put in place due to a student's, misconduct, poor academic progress (see student handbook), non compliance with the college's policies, guidelines and procedures. In such circumstances we will inform the student of the intention to suspend or cancel the student's enrolment where the suspension or cancellation is not initiated by the student and notify the student that he or she has 20 working days to access the internal complaints and appeals process.

## **VISA CONDITIONS**

While studying at Perth Bible College you must abide by all of your visa conditions which include:

- Maintaining your primary purpose as a student at PBC.
- Remaining in good academic standing as a student.
- You notify Perth Bible College immediately of any change in your residential address.
- You can work no more than 20 hours per week.

## **PRIVACY**

Perth Bible College requires the information requested of you in order to provide you with education services and to cater for particular student's needs. If you do not provide all the relevant information, we may not be able to provide such services and to assess your academic progress.

Please also note that Perth Bible College may provide your personal information and sensitive information to third parties (eg. educational institutions such as universities, colleges and accreditation bodies and Australian government bodies such as DEEWR, Centrelink and the Department of Immigration and Citizenship, Tuition Assurance Scheme, ESOS Assurance Fund Manager) in order to provide you with education services and assess your academic progress or suitability.