



PBC
PERTH BIBLE COLLEGE

Office Use Only

Date Received:

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Processing
Completed:

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Trimester 1 2024 Enrolment Form

Please return the completed form to the College Office by: Fri 9th Feb, 2024

In order to comply with Commonwealth reporting requirements, PBC must collect the following information from students. It will not be used by the Commonwealth to identify individual students and is used for statistical and policy development purposes only

PERSONAL DETAILS:

Please provide all of the following information to ensure that College records are up-to-date.

NAME: Title: Family Name: Given Names:

STUDENT NO: Date of Birth:

1. What is your Current Citizenship/Residency Status?

- ☐ 1. Australian Citizen
☐ 2. New Zealand Citizen
☐ 3. Permanent Resident
☐ 4. Temporary Resident Student Visa: Other: Visa No: Visa Type:
☐ 5. Permanent humanitarian Visa
☐ 6. Other – Not one of the above categories and student is residing outside Australia during the unit of study

2. What is your Permanent Home Address?

(If you are a temporary resident you must provide your overseas home address)

Address:

Postcode: Suburb: Country:

Email: Phone:

3. What is your Term Address? (if different to your permanent home address)

Address:

Postcode: Suburb: Country:

4. What is your Preferred Mailing Address? (if different to your permanent home address)

Address:

Postcode: Suburb: Country:

5. Christian Life and Ministry

I acknowledge that it is essential and compulsory for enrolled students to be involved and regularly attend a nominated local church and hereby agree to the Pastor/Leader providing semester reports and to be contacted in breaches of the Code of Conduct and for pastoral care concerns.

Church:

Pastor/Leader:

Phone:

COURSE ENROLMENT DETAILS:					
6. In what course are you enrolled in Trimester 1, 2024? PBC CRICOS Provider Code 00986G <div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"> <input type="checkbox"/> Audit Only </div> <div style="width: 50%;"> <input type="checkbox"/> Professional/Personal Development </div> <div style="width: 50%;"> <input type="checkbox"/> Undergraduate Certificate in Biblical Studies (CRS1400899) </div> <div style="width: 50%;"> <input type="checkbox"/> Undergraduate Certificate in Ministry (CRS1400900) </div> <div style="width: 50%;"> <input type="checkbox"/> Undergraduate Certificate in Pastoral Counselling (CRS1400901) </div> <div style="width: 50%;"> <input type="checkbox"/> Diploma of Ministry (Course Code: 61404, Cricos Code: 061404G) </div> <div style="width: 50%;"> <input type="checkbox"/> Diploma of Counselling (CRS1401369) </div> <div style="width: 50%;"> <input type="checkbox"/> Bachelor of Ministry Degree (Course Code: 51857, Cricos Code: 051857F) </div> <div style="width: 50%;"> <input type="checkbox"/> Graduate Diploma of Ministry (Course Code: 61405, Cricos Code: 061405G) </div> </div>					
SCD <div style="display: flex; flex-wrap: wrap;"> <div style="width: 33%;"> <input type="checkbox"/> Bachelor of Counselling </div> <div style="width: 33%;"> <input type="checkbox"/> Graduate Certificate in Counselling </div> <div style="width: 33%;"> <input type="checkbox"/> Graduate Diploma of Counselling </div> <div style="width: 33%;"> <input type="checkbox"/> Master of Counselling </div> <div style="width: 33%;"> <input type="checkbox"/> Master of Divinity </div> <div style="width: 33%;"> <input type="checkbox"/> Master of Theology </div> <div style="width: 33%;"> <input type="checkbox"/> Master of Arts </div> </div>					
7. What is your attendance mode? <div style="display: flex; flex-wrap: wrap;"> <div style="width: 33%;"> <input type="checkbox"/> Internal Only </div> <div style="width: 33%;"> <input type="checkbox"/> Flexible Only </div> <div style="width: 33%;"> <input type="checkbox"/> Multi-Modal </div> </div>					
8. Do you intend to only study a few units or are you seeking a qualification? <div style="display: flex; flex-wrap: wrap;"> <div style="width: 33%;"> <input type="checkbox"/> Few Units </div> <div style="width: 33%;"> <input type="checkbox"/> Qualification </div> <div style="width: 33%;"> <input type="checkbox"/> Provisional </div> </div>					
9. When will you/did you commence study at PBC? <div style="display: flex; justify-content: space-between;"> <div>Year: <input style="width: 100px;" type="text"/></div> <div>Trimester: <input style="width: 100px;" type="text"/></div> </div>					
10. What is your attendance type? <div style="display: flex; flex-wrap: wrap;"> <div style="width: 33%;"> <input type="checkbox"/> Full-time – you are taking 75% or more of a full time study load for credit this trimester. </div> <div style="width: 33%;"> <input type="checkbox"/> Part-time – you are taking 74% or less of a full time study load for credit this trimester. </div> <div style="width: 33%;"> <input type="checkbox"/> PD/Audit Only </div> </div>					
Are you completing the requirements for your award this semester? No <input style="width: 40px;" type="text"/> Yes <input style="width: 40px;" type="text"/> <div style="margin-top: 10px;"> If Yes detail Award: <input style="width: 350px;" type="text"/> </div>					
Please obtain a Graduation Application Form from PBC reception for lodgement with the Registrar by December 1st, 2024.					
UNIT ENROLMENT DETAILS:			Please select the Units in which you wish to enrol. Please select your Study Mode: Internal (Int) or External (Ext) or PD/Audit		
Study Mode					
Int	Flex	PD/ Audit	Unit Code and Title	Credit AD, Deg, PG, MA	Co-requisites and Pre-requisites*
			Diploma of Counselling		
			CO531: Introduction to Counselling Theories (Spinal unit)	3	
			CO532: Introduction to Counselling Practicum (Spinal unit)	3	
			CO535: Counselling Therapies	3	
			CE504: Study Ready	3	
			Bachelor of Counselling with SCD provided by PBC		
			A7100: Critical Thinking and Writing in Theological Studies	9	
			B7150: Introduction to the New Testament	9	
			P7104: Introduction to Theological Study	9	
			C7140: Counselling Practicum 1 (Spinal unit)	9	
			C7102 Counselling Theory and Practice 1 (Spinal unit)	9	
			C7240: Counselling Practicum 2 (Spinal unit)	9	
			C7202 Counselling Theory and Practice 2 (Spinal unit)	9	
			C7241: Counselling Practicum 3 (Spinal unit)	9	
			C7204 Counselling Theory and Practice 3 (Spinal unit)	9	
			C7192 Self Care (STU)	9	
			C7191 Cognitive Behavioural Therapy and Dialectical Behaviour Therapy (INT)	9	
			C7193 Internal Family Systems (STU)	9	
				9	
			Master of Counselling with SCD provided by PBC		
			C8100: Theory and Practice of Pastoral Counselling (Spinal unit)	9	
			C8104: Fundamentals of Counselling Theories and Practice (Spinal unit)	9	
			C9223: Cognitive Behavioural Therapy and Dialectical Behaviour Therapy	9	
			C9229: Ethical Professional Issues in Pastoral Counselling (Spinal unit)	9	
			C9242: Advanced Counselling Practicum (Spinal unit)	9	
			C8190: Research Methodology	9	

UNIT ENROLMENT DETAILS:			Please select the Units in which you wish to enrol. Please select your Study Mode: Internal (Int) or External (Ext) or PD/Audit		
Study Mode					
Int	Flex	PD/ Audit	Unit Code and Title	Credit AD, Deg, PG, MA	Co-requisites and Pre-requisites*
			UC/ Diploma/ AssoDegree/ Bachelor of Minsitry		
			CE504: Study Ready	3	
			TH505: Theological Orientation for Ministry	3	
			NT505: Overview of the New Testament	3	
			OT505: Overview of the Old Testament (Online only)	3	
			NT601: New Testament Studies A	3	
			TH601: Christ & the Holy Spirit	3	
			CO601: Models for Pastoral Counselling	3	
			MI603: Christianity & World Religions (Online only)	3	
			NT701: New Testament Studies A	3	
			TH701: Christ & the Holy Spirit	3	
			CO701: Models for Pastoral Counselling	3	
			CP705: Self-Care (Online only)	3	
			Graduate Diploma of Ministry (PBC)		
			TH805: Theological Orientation for Ministry	3	
			NT805: Overview of the New Testament	3	
			NT901: New Testament Studies A	3	
			TH901: Christ & the Holy Spirit	3	
			CO801: Models for Pastoral Counselling	3	
			OT805: Overview of the Old Testament (Online only)	3	
			Master with SCD provided by PBC		
			B9258: Lukan Literature and Theology	9	
			T9210: Christology and Soteriology	9	
			C8102: Pastoral Counselling in Ministry	9	
			B9291: Issues in New Testament Interpretation	9	
*Students should check that all prerequisites and other requirements have been fulfilled before enrolling in advanced units.					
DECLARATION:		IMPORTANT: Please read and complete the section below.			
<p>Please note that if this form is not signed and dated, your unit selection will not be processed and your enrolment may be jeopardised. I understand that the information provided is correct and that:</p> <ul style="list-style-type: none"> The College is collecting the information in this form for the purposes of assessing my entitlement to Commonwealth assistance under the <i>Higher Education Support Act 2003</i> and allocation of a <i>Commonwealth Higher Education Student Support Number (CHESSN)</i> to me; The College will disclose this information to The Department of Education, Employment and Workplace Relations (DEEWR) for those purposes; DEEWR will store the information securely in the Higher Education Information Management system (HEIMS); DEEWR may disclose the information to the Tax Office; and The College and DEEWR will not otherwise disclose the information without my consent unless required or authorised by law. 					
Signature:		<div></div>		Date: <div></div>	
Please complete payment details on back page. Enrolments will not be processed without payment details.					

FEE DETAILS:	Please consult the Perth Bible College Handbook/Website for a full statement regarding financial information. A summary of this information appears below. All questions are to be directed to the PBC Office.
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Unit Fees: The tuition fee for a standard unit is:

Course	Tuition Fees
Undergraduate Certificate	\$2,490
Diploma of Ministry/Counselling	\$2,490
Bachelor of Ministry/Counselling	\$2,490
Graduate Diploma of Ministry	\$2,840
Master of Counselling	\$2,840
Master of Arts (Theology)	\$2,840
Master of Divinity	\$2,840
Master of Theology	\$2,840
Professional/Personal Development (Incl Moodle & Library)	\$550
Audit	\$350

Number of Units	Course	Per/Unit Fee	Fees \$
			\$
			\$
Overseas Enrolment Fee: \$300			\$
Total Tuition Fees:			\$

Student Amenities Fee: \$30 P/T & \$50 F/T This voluntary fee enables the student council to provide necessary services to students.

\$
\$
\$

Total Other Fees:

(cannot be deferred via FEE-HELP)

Work Contract Subsidy:

Students are able to apply for a student work contract to subsidise their fees by performing certain duties around the campus. Students completing a work contract receive a subsidy of \$752.25 per Trimester towards their fees. If you wish to apply, please complete a Work Contract Subsidy Form.

Refunds:

Students should be aware that fees are **not** refunded nor are loan debts remitted upon withdrawal from units after the Census date for the specific unit. [Note: The information regarding the circumstances under which remission of debt is applicable is available in the FEE-HELP booklets]. A summary of the College's refund policy for students is available from the office or online at www.pbc.wa.edu.au.

Withdrawal Week	Transcript Entry	Penalty
During Weeks 1 – 3	Nil	Nil
During Weeks 4 – 8	W – Withdrawal	Full Fees
During Weeks 9 – 10	WF – Withdrawn Fail	Full Fees

Census Date:

Friday, 1 Mar 2024

PAYMENT DETAILS:	Students must either make full payment or complete a Request for FEE-HELP
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Students may choose to pay their tuition fee upfront, defer the payment of their tuition fee through FEE-HELP (Australian Citizens only), or defer a portion through FEE-HELP and pay a portion upfront. FEE-HELP is a contingent loan which becomes repayable when a graduate earns a specified income level. Please consult the PBC's website: www.pbc.wa.edu.au or the Going To Uni website: www.goingtouni.gov.au. If you are choosing to defer all or part of your tuition fee through a FEE-HELP loan you will receive an eCaf Form from the government. You **MUST** return a completed eCaf Form before census date, or you will not be able to defer any of the tuition fees through FEE-HELP. **International students are not eligible for a FEE-HELP loan and should refer to the International Student Handbook.**

I wish to pay my semester's tuition fees in the following way:

- ☐ I am paying my fees upfront.
☐ I wish to defer all my fees through FEE-HELP. ☐ eCaf Sent
☐ I wish to defer a portion of my fees through FEE-HELP and pay a portion upfront.

FEE-HELP Amount: \$

Upfront Amount: \$

Is this the first time you have used FEE-HELP through PBC?:

☐ No
 ☐ Yes

For upfront tuition fees & payment of other fees please indicate below your preferred method of payment:

☐ Cash
 ☐ Cheque
 ☐ Credit Card
 ☐ Direct Debit

I confirm that I have understood my obligations to ensure all fees are paid as required, the relevant refund information and the requirement to submit a Change of Enrolment form to alter my enrolment, including withdrawal from units:

Signature:

Date:

For Credit Card Payments please provide the following:

Please debit my Credit Card in the amount of: \$

Card Type:

☐

VISA

☐

MasterCard

Card Number:

Name on Card:

Expiry:

Signature:

OFFICE USE ONLY

Enrolment:

Enrolment approved for processing

☐

Sign:

Date:

___/___/___

Basis for Admission:

☐

Sign:

Date:

___/___/___

Payment:

FEE-HELP Form if required:

Received or on file

☐

Sign:

Date:

___/___/___

Invoice Number:

Paradigm:

Student course enrolment matches unit enrolment:

☐

Sign:

Date:

___/___/___

Student enrolled in selected units:

☐

Moodle:

☐

Sign:

Date:

___/___/___